

DRAFT MINUTES OF MOOR MONKTON PARISH COUNCIL MEETING HELD REMOTELY ON THURSDAY 28TH MAY 2020

Present: Cllr Ann Johnson (Chairman), Cllr Peter Gibbs (Vice Chairman) Cllr Robert Tomlinson, Cllr Warren Philliskirk, Cllr Andy Paraskos and Lynne Tomlinson (Clerk) plus 1 member of the public.

20.017 To receive any declarations of disclosable interest, not previously declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interest on any matter of business.
No declarations received and new forms have been circulated to the Councillors for completion for an annual update, to be returned to Clerk asap.

20.018 To receive apologies and approve reasons for absence.
Cllr Victoria Sharp – No apologies. Cllr Ann Myatt gave her apologies.

20.019 (i) To approve and confirm the Minutes of the Parish Council Meeting on 15th January 2020, having been previously circulated to all Councillors.
The Minutes having been previously circulated to the Councillors were approved and signed.

(ii) It was proposed to remove item 3 on the Annual Parish Meeting agenda - to Elect a new Chairman and Vice Chairman and receive the Chairman's Declaration of Office and include it on the Agenda of the Parish Council Meeting. The motion was proposed by Cllr Johnson and seconded by Cllr Tomlinson, the motion was duly recorded.

The Election of a new Chairman – Cllr Ann Johnson was proposed by Cllr Gibbs and seconded by Cllr Tomlinson, Cllr Ann Johnson was duly elected as Chairman to Moor Monkton Parish Council and the Declaration of Office was duly signed.

The Election of a new Vice Chairman – Cllr Tomlinson was proposed by Cllr Gibbs and seconded by Cllr Philliskirk - Cllr Robert Tomlinson was duly elected as Vice Chairman of Moor Monkton Parish Council.

20.020 **Public Participation**
With only one member of the public being present, participation was allowed as and when but for no longer than 3 minutes per item.

20.021 **Planning Applications**
(a) To consider any new Planning Applications received

- 20/00438/PBR - 6.115.95.D.PBR - Mr J Fawcitt
Park Farm, Hall Lane, MM, YO26 8JQ
Conversion of Agricultural building to form 1 dwelling with associated building works.
(The Parish Council has no objections)
- 19/02549/OUT – Land comprising Field at 451238 / 455064
Church Lane, MM - Mr Michael Cairns
APPEAL against planning refusal for 3 dormer bungalows, with all matters reserved. (21/02/2020) - **(Ongoing)**

- 20/00206/PR15 – Moor Farm, Church Lane, Moor Monkton
ALLEGED BREACH: Replacement of gravel with hard surface causing rain water run off into neighbouring property.
Planning Ref: 06/00615/FUL 19/00857/FUL
(HBC are to carry out further investigations and comments that any hardstanding is historic, which in planning terms is over 4 years old – an investigative visit is to be made by HBC.)

(b) To note Local Authority Planning decisions

20/00727/PNA - 6.115.145 PNA – Mr Stephen Walton
Field at Redhouse Lane, MM E 451382- N455240
Prior notification for the erection of an agricultural storage building
(Prior approval not required)

20.022

FINANCE– Moor Monkton Parish Council

(a) To receive a Financial Report

The Clerk presented a detailed report showing income and expenditure in the year to 15th May 2020, and in line with HSBC bank statements.

The bank balances as at 15th May 2020 as follows:

HSBC Deposit Account	£ 8698.21
HSBC Current Account	<u>£ 2289.12</u>
TOTAL IN BANK A/Cs	<u>£10,987.33</u>

(b) To receive a report on income received

Income received from 1/4/20 to 15/5/20 was £2125 being the first half of the Precept from HBC.

(c) Annual Governance Statement 2019/20 on page 5 of the Annual Governance and Accountability Return.

The Clerk read out the questions on the Statement on the AGAR and it was agreed that the Parish Council's response was "Yes" to the questions and it was resolved that the Chairman and Clerk should duly sign the form.

(d) Section 2 Accounting Statements on page 6 of the Annual Governance and Accountability Return 2019/20

The Councillors considered the documentation presented by the Clerk and agreed the figures on the Annual Return to be correct. It was resolved that the Chairman and Clerk of MMPC should duly sign the form.

(e) To sign the Exemption form for the Annual Return 2019/20 page 3.

It is a requirement of the external audit procedure that an exemption form is completed, signed and returned if the annual income is less than £25k, as MMPC falls into this category, it was resolved that the Chairman and Clerk of MMPC duly sign the form.

(f) To consider and approve the annual insurance renewal

The Clerk advised that after speaking with BHIB the premium for the renewal of the insurance cover for MMPC was £240.57 which was an increase of just £1.70 on the previous year. This was agreed and approved by the Parish Council.

- (g) To discuss an increase in the Clerk's remuneration from 1st April 2020 in line with the NALC salary scale.
Awaiting NALC to update their payment scales.

(h) **The following Accounts were approved and authorised for payment:**

BHIB Insurance	£240.57
YLCA (Annual Subscription)	£130.00
Cardiac Science Holdings (UK) Ltd	£ 34.74
Clerk's wages	£308.50
Clerk's Expenses	£ 53.09

20,023

- (i) Due to the Coronavirus an Addendum to the Standing Orders was introduced approved and adopted. The publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015. SI 2020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020.

- (ii) To approve and adopt the following policy documents:

- (1) **Equal Opportunities**
Approved and adopted by Council
- (2) **Complaints Procedure**
Approved and adopted by Council
- (3) **General Privacy Notice**
Approved and adopted by the Council

20.024

To report on Progress with Highways:

- (a) (19.039) A59 Traffic Calming Measures – Update on the revised layout plan of the A59/Church Lane/Marston Lane junction.
A parishioner has offered to survey the junction and look for the possibility of an alternative layout – **Update to be given**
- (b) (19.039) Update on correspondence received from MP's Office regarding the A59 - The Clerk read out a letter from Howard Ferguson – PA to MP Nigel Adams, who had been in touch with NYCC, who whilst they couldn't provide improvements required, they did undertake to monitor the Moor Monkton crossroads and report back. **Update to be given**

20.025

(19.088) Lancaster Bomber Memorial Stone – Update

- Correspondence received from Edlington resident and decision to be made. Cllr Tomlinson outlined the contents of the correspondence received from an Edlington resident and Edlington Town Council regarding the memorial plaque. Following discussion it was accepted by the Council, based on the evidence that Lancaster Bomber W4904 did crash at Cockhill Moor Monkton on 28th September 1943. Cllr Johnson proposed that we accept the Memorial Plaque from Edlington TC and this was seconded by Cllr Gibbs.
- **Funding for Re-siting of Memorial Plaque and Remembrance Bench**
Cllr Johnson outlined that the VE 75 sub-committee had also been discussing the possibility of the Memorial Plaque coming to Moor Monkton and the Parish Council would match the Moor Monkton Village Association contribution of £250 towards the re-siting of the plaque.

Cllr Johnson proposed that the PC match MMVA's contribution of £250 and Cllr Gibbs seconded it. This is authorised under Section 137 of the Local Government Act 1972, which gives the Council the power to incur expenditure for purposes not otherwise authorised.

- **Location of Plaque to be decided?**

When the Memorial Plaque becomes available to us it would be appropriate to have a rededication service, **Cllr Tomlinson proposed that it be re-sited in All Saints Church Yard, Moor Monkton and this was seconded by Cllr Johnson.**

20.026 (19.093) Hedge/Verge Cutting in the Village – Update still required

Action Point: Clerk to speak to TW to get an update

20.027 Responsibility for clearing Ditches and Drains within the Village

Concerns were raised about the ditches not being cleared along the section of Marston Lane from A59 to the railway level crossing on both sides and this is considered to be the responsibility of the landowner.

Action Point: Clerk to contact Landowners.

20.028 Landowner's Concerns of Dogs not on leads and not keeping to footpaths.

A farmer has complained that dogs are being let off leads and scaring his sheep and "Poo Bags" are being left in the hedgeways.

Action Point: Clerk to contact HBC Dog Warden and ask for any 'Dog Fouling' signs that can be laminated and put in strategic places.

20.029 Defibrillator on-going requirements

The Defibrillator has had new pads fitted in May and the battery is due for replacement in July. **Cllr Gibbs proposed we replace the battery in July and Cllr Tomlinson seconded the motion. Action Point: Cllr Gibbs to arrange.**

20.030 (19.093) VE Day Celebrations – Friday 8th May 2020 – Cancelled due to Coronavirus

Funding from the Parish Council for the Event – **See Agenda Item 20.025**

Following the cancellation of the event on the 8th May 2020, it was thought that the celebration could possibly be rearranged on 15th August, however this too has been cancelled due to the Corona virus crisis. The next planned beacon lighting event will be in 2022 for the Queen's platinum celebration.

20.031 To receive District and County Councillor's comments (if present).

Cllr Paraskos informed us that both NYCC and HBC were both working and using video for meetings. He explained that both councils have funding deficits mainly due to the additional spending on Covid 19 and they were uncertain if they would be fully reimbursed, as a consequence there is little money to spend on the highways. Cllr Paraskos also added that he had had his budget and allocated some of it for spending on lighting at the A59 junction with Church Lane, Moor Monkton, he was going to check to see what had been done and what costs would be involved, also in getting 40 mph advisory signs installed. Two replacement "slow down", double sided signs have been installed between the bend and crossroads and paid for by Cllr Paraskos. Following a question from Cllr Tomlinson, Cllr Paraskos advised that the cost of installing a roundabout instead of the A59 crossroads, would be in the region of £1m.

20.032

To receive a Neighbourhood Watch Report

Nothing to report other than Harrogate and Boroughbridge Neighbourhood Watch not banking the cheque of £50 donation given to them in 2019.

20.033

To note correspondence received by the Clerk and previously circulated

17/01/2020 - YLCA White Rose Update
19/01/2020 - Michael Bridge (Re: Peter Owen @ Fourways)
21/01/2020 - YLCA – New Website Launch – passwords given
24/01/2020 - ICO – Confirmation of receipt of annual renewal
28/01/2020 - Rural Services – The Rural Bulletin
28/01/2020 - YLCA – Yorkshire Day 1st August 2020
28/01/2020 - Keep Britain Tidy Campaign
30/01/2020 - YLCA – Smaller Councils Event – Handout
30/01/2020 - Howard Ferguson – Re A59 Traffic Calming Measures
31/01/2020 - Pensions Regulator – MMPC’s Declaration of Compliance
02/02/2020 - NALC – Bulletin
04/02/2020 - HBC Democratic Services – Re: Bulb requirement
04/02/2020 - Rural Services – The Rural Bulletin
07/02/2020 - Cllr Andy Paraskos – Blue Recycling Bags
10/02/2020 - YLCA – New Website going Live
10/02/2020 - YLCA – White Rose Update
13/02/2020 - Simon Oldham Edlington TC – Re: Lancaster Bomber
17/02/2020 - YLCA – White Rose Update
17/02/2020 - YLCA – NALC Chief Executive Bulletin
21/02/2020 - YLCA – Planning Training Seminars for April
26/02/2020 - Steven Bassett – Re: Metal fabricated Remembrance Benches
27/02/2020 - HBC – Residents News
02/03/2020 - YLCA – Training Programme April-September
03/03/2020 - Rural Services – Rural Bulletin
03/03/2020 - PSE – Empowering Communities
04/03/2020 - YLCA – VE Day Church Services
06/03/2020 - YLCA – White Rose Update
09/03/2020 - HBC – County Lines Training
10/03/2020 - Keep Britain Tidy – Dog Fouling in York
12/03/2020 - HBC – Adoption of Harrogate District Local Plan
20/03/2020 - YLCA – White Rose Update + Coronavirus update
23/03/2020 - HBC – Residents News & Coronavirus Update
24/03/2020 - Rural Services Network – Rural Bulletin
31/03/2020 - Community Public Access Defibrillator re. new pads
04/04/2020 - YLCA – White Rose Update
21/04/2020 - Howard Ferguson – Corona19 update from Police & Fire Services and further guidance on 24/04/2020
28/04/2020 - Rural Services – The Rural Bulletin
04/05/2020 - YLCA – White Rose Update
14/05/2020 - Public Sector Executive – Latest News
15/05/2020 - HBC – Re. Hambleton Local Planning
15/05/2020 - YLCA – White Rose Update

20.034

Minor Matters

- **Hedgehog Signs** – Update – **None received**

- **Bulbs Ordered from HBC -**
Clerk reported that Snowdrop Bulbs were given to us by HBC and planted in the garden of the School Room. Daffodil bulbs will be given to us in October for distribution in strategic places around the village.
- **Rumours of Bridge over River?**
Rumours have circulated of a plan to build a bridge over the River Nidd – this would require a planning application and discussions with Waterways River Authority.

20.035 To consider items for Next Agenda
Audit Report 2019/2020

20.036 To consider date for next meeting
The next meeting of the Parish Council to be on Wednesday 15th July 2020 at 7.30pm.

The Meeting Closed at 8.55pm

Signed Chairman:..... **Date:**